The Precinct Tavern

Booking Form

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Company Name |  | | | | |
| **Contact Person** |  | | | | |
| Phone |  | | **Mobile** |  | |
| **Email** |  | | | | |
| Type of Event | €lunch € dinner € cocktail €birthday€engagement €corporate €other: | | | | |
| **Event Date** |  | | | | |
| Start Time |  | Finish Time | | |  |
| **Number of Adults** |  | **No. of Children** | | |  |
| Location | € Bar € Nook € Terrace € Beer Garden € Other | | | | |
| Platters | |  |  | | --- | --- | | □ Dips Platter $35  □ Sushi Selection $60  □ Veggie Spring Rolls & Samosas $40  □ Dim sum Selection $60  □ Mini Pies & Sausage Rolls $60 | □ Lamb Koftas $60  □ Chicken Koftas $60  □ Cheeseburger Sliders $80  □ Dessert Selection $80 | | | | | |
| Canapes  (Min 20 people) | □Option 1 – 3 x COLD, 3 x HOT - $35 pp □Option 2 – 3 x COLD, 3 x HOT, 1 x SUBS - $42 pp □Option 3 – 3 x COLD, 3 x HOT & 2 x SUBS - $50 pp □Option 4 - 3 x COLD, 3 x HOT, 2 x SUBS  & 1 x DESSERT - $58 pp | | | | |
| Canapes | |  |  |  |  | | --- | --- | --- | --- | | **COLD**  □Bloody Mary Oysters  □Glass Noodle Salad  □Prawn cocktails  □Mushroom Tartlet  □Sundried Tom Tartlet  □Sushi selection | **HOT**  □Chicken Dim Sum  □Mini Curry Puffs  □Chicken Skewers □Beef Skewers  □Thai Fish Cakes  □Tofu Puffs  □Vegetarian Arancini  □Prawn & Ginger Dumplings | □Veggie Dumplings  □Pork Dumplings  □Lamb Koftas  □Chicken Koftas  **SUBSTANTIAL**  □Cheeseburger Sliders  □Steamed Pork Buns  □Roast Pork Belly | □Grilled Market Fish  □Lamb Koftas  □Falafels  **DESSERT**  □Churros  □Brownie Bites  □Macaroons  □Mini Cheesecakes | | | | | |
| Buffet Menu | □ 3 x course buffet - $70 per head (Min 50 Pax) | | | | |
| Food service start time |  | | | | |
| Please specify any guests’ dietary requirements here i.e. Vegetarian, Vegan or Gluten Free: | | | | | |
| Beverage Options | € cash bar - guests to purchase own drinks  € bar TAB amount: $ \_\_\_\_\_\_\_\_\_\_    time from: \_\_\_\_\_\_\_\_\_\_ to: \_\_\_\_\_\_\_\_\_\_  beverages available: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | |

**Terms & conditions**

1. ***We require credit card details to secure any booking of 20 or more guests. No money will be charged to the card in advance (unless you wish to use for a pre-order/deposit payment) however details are held in the case of a late cancellation/no show.***
2. ***Any deposits paid will be redeemed toward pre-orders made or your final bill. Should your guests number decrease less than 48 hours’ notice of the event, deposits of the absent person will be held at a cost of $10 per head.***
3. ***In the event of a weekend venue area exclusive (minimum spend is required) in the case of a late cancellation (less than 72 hours) or a no show, 25% of the minimum spend will be deposited from the card.***
4. ***Full catering payment is due 7 working days prior to your event date. Any additional spend during the event must be paid in full on the night unless prior arrangement has been made to invoice after the event.***
5. ***Final numbers and any dietary requirements are to be advised in writing 7 working days prior to your event. The number of guests confirmed at this time will be the minimum charge for catering, even if the actual number of guests on the day is lower than the final numbers confirmed.***

Credit card number: ……………………………………….

Expiry date: …..... / …….. CVV: ……..……..

Amex – 4 digit code above card number ….....................

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THE UNDERSIGNED UNDERSTANDS & AGREES TO ALL TERMS & CONDITIONS

SIGNED on behalf of

COMPANY: ......................................................

Name ................................ Signature ..........................................

Date ….…/..……/….....

Please return the completed form to the Precinct Tavern to finalise your booking.

If you have any queries or need further assistance, please contact our functions team on 08 8941 9000 or [functions@theprecincttavern.com.au](mailto:functions@theprecincttavern.com.au)